

# **Your own point of view - Beginners in Digital Photography**

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Office Hours: by appointment

## **Course Description**

This course is an introduction to digital photography with a focus on artistic expression. The course is aimed at those who want to learn digital photography at a basic level and develop their photographic work into a project. The course includes in-class critiques and discussions on the choice of method, technique and subject matter, as well as possible forms of presentation. Parts of the course will consist of reviewing works by contemporary and historical photographers, as well as introductions to the technical and theoretical tools you will need to work on your project. We will ask questions such as "What is my own way of looking at something?", "What is my own point of view?" It is an advantage if you can use your own camera in this course, but a limited number of cameras are also available to borrow from BCB for shorter periods of time.

## **Requirements**

Students are expected to:

- Turn off phones during class unless otherwise asked.
- Actively participate in critiques and discussions.
- Be prepared to present artworks / assignments / presentations without reminder.
- Always allocate extra time for work preparation and clean-up for independent production.
- Respond to emails from their professors in a timely manner.
- Inform their professors at the beginning of the semester if photos of student's identity, artwork, works in progress are NOT to be taken and / or used for Bard College Berlin.
- Purchase their own prints, photographic paper and other material when needed.
- Support your fellow students and treat them with respect. Everything revealed in class is confidential.
- Remove all artworks, art materials, and / or any personal belongings before the end of the semester. Failure to remove works or return spaces clean and empty may result in final grade penalization. Donating unrequested artworks and / or art materials is not permitted and will still be considered student property, expected to be removed by your inspection deadline. Please contact Studio Arts Manager Joon Park for more information: [j.park@berlin.bard.edu](mailto:j.park@berlin.bard.edu)

## **Academic Integrity**

Bard College Berlin maintains the highest standards of academic integrity and expects students to adhere to these standards at all times. Instances in which students fail to meet the expected standards of academic integrity will be dealt with under the Code of Student Conduct, Section 14.3 (Academic Misconduct) in the Student Handbook.

### **Attendance**

Attendance at all classes is a crucial part of the education offered by Bard College Berlin. To account for minor circumstances, two absences from twice-per-week courses or the equivalent (e.g. one absence from a once-per-week course) should not affect the participation grade or require documentation.

- Attendance of ALL classes is expected.
- More than one absence (that is, absence from one three-hour session per week) in a semester will affect the participation grade for the course.
- Students are expected to attend all off-campus classes punctually, from start to finish. If there is a scheduling/travel conflict, the professor must be informed in advance.
- Tardiness after five minutes will be considered an absence unless the professor is contacted at least 1/2 an hour before class.

Students should not attend class when they test positive for COVID-19. Professors need not offer the option of remote participation in classes.

Bard College Berlin does not offer credit for any course in which a student has missed more than 30% of classes, regardless of the reasons for the absences. The full Bard College Berlin attendance policy can be found in the Student Handbook, Section 2.8.

### **Assessment**

In this course, students will be given a number of smaller assignments to be executed in class, for the next class or over a longer period of time. Some materials may need to be purchased / acquired directly by each student. Students are also assessed on their ability to work independently and responsibly. They will be graded on their ability to communicate with professor as well amongst themselves. This also includes their ambition to create artworks as well as their willingness to budget their time for all requirements connected to this class.

### **Policy on Late Submission of Artworks / Presentations**

Assignments (artworks, essays, performances, oral presentations) that are up to 24 hours late will be downgraded one full grade (Example: B+ becomes C+). The Professor is not obliged to accept assignments that are more than 24 hours late. Where a professor agrees to accept a late assignment, it should be submitted by the new deadline agreed upon by both parties. Thereafter, the student will receive a failing grade for the assignment. Grades and comments will be returned to students in a timely fashion. Students are also entitled to make an appointment to discuss assignments and feedback during instructors' office hours.

Students receive mid- and end-of-semester grades for their seminar work. Students are entitled to make an appointment with an instructor to discuss seminar participation, or may be asked to meet with the instructor at any stage in the semester regarding class progress.

## Grade Breakdown

Class participation (includes attendance, maintenance of all common and private spaces used for production, communication with professor and other students): 50 %

Homework and in-class work: 25 %

Project presentations for critiques (includes end of semester presentations / performances): 25 %

## Schedule

(1) January 30	Introduction of the course, introduction of each student to the class The Camera: basic functions, assignments in class
(2) February 6	Mandatory in-class facility orientation ( <i>could be switched to another date if necessary</i> ) Questions on last week's class What is photography? Slide presentation in class, discussion Each student will be assigned a photographer to present to the class during the semester. For Feb 13: 5 images practicing exposure (details will be given in class)
(3) February 13	Questions on last week's class Student presentation of photographer <b>Due:</b> 5 images practicing exposure For Feb 20: 6 images practicing depth of field
(4) February 20	Street photography: Portraiture Student presentation of photographer <b>Due:</b> 6 images practicing depth of field For Feb 27: Self portrait
(5) February 27	Student presentation of photographer <b>Due:</b> Self portrait For March 6: Portrait of someone you know (details in class)
<b>(6)</b> <b>March 4</b> <b>2pm-4pm</b> <b><u>Saturday!</u></b>	Exhibition visit Galerie Pankow: Gabriele Stötzer 2pm-4pm Breite Straße 8, 13187 Berlin Galerie-Pankow.de

(7) March 6	Slide presentation Photo assignment during class Student presentation of photographer <b>Due:</b> Portrait of someone you know
(8) March 13	Dealing with different kinds of light Student presentation of photographer For March 20: Photo diary for one day of an imaginary person (details in class)
(9) March 20	Student presentation of photographer <b>Due:</b> Photo diary for one day of an imaginary person For March 27: TBA
(10) March 27	Work with found images Student presentation of photographer <b>Due:</b> Assignment from March 20 For April 17: Read the text <i>The Photographer's Eye</i> (will be handed out in class)
<i>no class</i> <i>(spring break)</i>	<i>no class</i>
<i>no class</i> <i>(Easter Monday)</i>	<i>no class</i>
(11) April 17	<b>Due:</b> Discussion of the text. Assignment in class: Time, Framing, Detail, Vantage Point Decide on final work – discuss projects in the group, plan for each student Student presentation of photographer For April 24: bring selection of 10 prints, shoot at least 50. Bring all your material in digital form
(12) April 24	Saving images, file formats, basic image processing Student presentation of photographer <b>Due:</b> Present your selection of 10 prints. Bring all your material in digital form. Discuss, analyze and plan next steps. For May 8: Finalize your photo series
<i>May 1</i> <i>(holiday)</i> <i>no class</i>	
(13) May 8	Presentation of your final work to the class (details in class) Preparation for student exhibition Open Studios Evaluation

completion week	Completion week / Inspection of spaces / Make-up class time (Students are required to be on campus during completion week.)
May 15	

## Facility Guidelines:

“The Factory” – Eichenstrasse 43

### The Factory Policy Agreement

- 1) “The Factory” at BCB (Eichenstrasse 43) has space and facilities available to BCB students with an academic purpose for using the building. Mandatory in-class orientations are required to retain chip access to the Factory. Chip access to The Factory is from 7am to 10pm everyday during the semester. At 10pm students will be asked to leave the building by BCB security personnel.
- 2) Students agree to only use the common spaces that are available for their needs, and must respect private spaces that are off-limits. For requesting to reserve the dance / theater space and / or Seminar Room 6, please fill out the online [Factory Reservation Form](#). The Factory Staff will get back to you within two weekdays. (Monday - Friday).
- 3) No smoking is allowed anywhere inside the building. There are to be no projects using open flames (such as candles, torches, lanterns, fireworks, etc.) inside any part of the building.
- 4) Fire exits and lanes must be kept clear of any obstructions.
- 5) Spray painting and handling of any hazardous (chemical or combustible) material is not allowed inside the building. Contact the Studio Arts Manager concerning working with these materials. All work surfaces (indoor and outdoor) must be properly protected with a drop cloth or a packing paper provided by the workshop.
- 6) No sandals, flip-flops, or bare feet will be allowed inside the workshop and studio 6.
- 7) Students must make sure all lights are turned off and doors are closed when leaving the building. No windows or doors are to be left opened or cracked. All electrical items must be unplugged when not in use.
- 8) If BCB workshop tools must be borrowed for a purpose outside of the building, please contact The Studio Arts Manager (by appointment).
- 9) There are to be no architectural changes to studios or any areas inside or outside of the building without first speaking with the Studio Arts Manager.
- 10) During completion week, any space used by a student must be returned empty with clean walls and floors. All garbage must be bagged (or boxed) and properly disposed of. Final grades may be penalized and / or fines imposed if items are left (or renovations unfinished) by the inspection deadline.
- 11) Contact Studio Arts Manager directly with any questions: [j.park@berlin.bard.edu](mailto:j.park@berlin.bard.edu)

## AV Facilities – Platanenstrasse 98 (downstairs)

- 1) BCB's AV (Audio / Visual) facilities provide a limited quantity of AV equipment to support those students enrolled in arts classes that require specific items. AV facilities do not include any black and white or color printing services for students.
- 2) The opening times may change every semester to adapt to specific course times and social distancing conditions. Borrowing equipment is currently implemented by scheduling an advance appointment through this link: <https://janinaschabig.youcanbook.me/>  
AV facilities are ONLY available during days when classes are held (closed during official BCB holidays).
- 3) All items checked out are due back during AV hours the following day, unless other arrangements have been made in advance directly with AV Staff.
- 4) Items to be reserved on a specific date should be requested at least one week in advance. Without reservation, availability is limited to a first-come, first-serve basis.
- 5) The AV Staff may exclude students from borrowing items at any time, if the student:
  - failed to return items in time
  - failed to return items in person (pick up and/ or return by friends is not allowed)
  - returned items with missing pieces
  - returned items damaged or in poor shape
- 6) AV equipment will be given out only to those students responsible in organizing, picking up as well as returning their items IN PERSON. No exceptions.
- 7) All items returned late, regardless of patron's position at BCB, will be subject to a 1 Euro fine, per day.
- 8) Any item returned without accessories (such as cables, SD card, batteries, tripod head, lens cap, etc) will be subject to a 1 Euro fine, per day (the same as late returns).
- 9) Any items missing will be subject to patron reimbursement for its value (or under special circumstances, replacement, at the discretion of AV Staff). Any items damaged or malfunctioning are expected to be reported to Staff upon check-in.
- 10) Please use the AV email to inquire about equipment or policy, as well as to reserve (av@berlin.bard.edu). Do not contact AV Staff through their personal emails.
- 11) We strongly suggest personally visiting the facilities to inquire and reserve before borrowing equipment!
- 12) AV equipment is limited at BCB. Whenever possible students are encouraged to use their own devices (computers, cameras) for production purposes.
- 13) Contact AV Staff directly with any questions: av@berlin.bard.edu

## Photo Darkroom Facilities – Platanenstrasse 98 (downstairs)

## Computer Pool and Media Lab – Kuckhoffstrasse 24 (upstairs)

\*\* Guidelines to be offered during orientations.