



CAREER DEVELOPMENT OFFICE, CDO ■ CAMPUS CENTER 201 ■ [CDO@BARD.EDU](mailto:CDO@BARD.EDU) ■ (845) 758-7539

## How CDO Works with Students

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### One-on-One Advising

The Career Development Office (CDO) offers one-on-one advising with students, and each year we have over 700 individual advising appointments held either in-person or virtually. We start by talking to students about their current experience, interests, goals, and values to help create a career plan that works for them. We offer everything from career assessment and planning to create an individualized action plan for each student. Because we have a relational approach to career advising, we are able to support students in identifying valuable resources and making connections to alumni/ae and employers. We get to know each student that works with us and can, therefore, help connect them with opportunities that come through our office. Bard CDO also offers support for alumni/ae interested in additional career advice and guidance for careers in transition.

### Events

CDO offers over 50 events each year including the Employer Insight Series with employer information sessions with organizations such as the Peace Corps, Morningstar Inc. Explo and Carney, Sandoe & Associates and more; and industry specific professional panels, alumni/ae talks, a spring internship fair and career conversations that cover resumes, cover letters, interviewing skills, internship and job search strategies and using LinkedIn.

### Recruiting

Bard College participates in an annual recruiting event called *LAUNCH* (Liberal Arts Undergraduate Network for Careers & Hiring). This event offers juniors and seniors the opportunity to apply for summer internships and full-time jobs with recruiters in the fields of science, communications, education, law/legal, finance, and more. We work with students every step of the way – from reviewing resumes and cover letters to setting up mock interviews – to ensure that Bard students go to their interviews prepared.

### Graduate School

CDO hosts graduate school representatives for both on-campus and virtual informational sessions. We review resumes and personal statements for graduate school and help students utilize their faculty advisers for graduate school recommendations. In addition, CDO holds pre-professional talks focused on Pre-Health, Finance and Legal career pathways.

### BardWorks

CDO is part of the BardWorks partnership that creates annual immersive career programs. Each January, BardWorks hosts a three day program on Bard's campus and in NYC. Additional BardWorks events have included BardWorks DC and BardWorks LA offering in-person and online programs. Students attend workshops, develop job search skills, hear from hiring managers and network with alumni/ae and parents during their experience. This career boot camp prepares students for their next steps.

### Focus on Career Development

CDO wants students to have the skills to tell their stories and connect their liberal arts education and internship experiences to the skill set employers are seeking. Not just for their first job, but for their entire career. An asset of a liberal arts education is that students develop strong communication skills, analytical skills, and flexibility that will allow them to navigate the constantly changing world of work.