

INTEGRATED ENGLISH SKILLS

English for Academic Purposes
OLive-Access 2020

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Teaching Units: 156

Course Dates: 3 February – 22 March (Module A), 23 March - 10 May (Module B)

Schedule: Tuesday, Thursday, Friday; 09:00 - 10:30, 10:45 - 12:15

Office Hours: Tuesdays, 13:15 - 14:15

Course Description

The aim of this class is to take students from a B1 level to a B2 level of English, giving them the skills and confidence necessary to thrive in an academic foundation programme. Through a combination of an English Academic coursebook and real-life materials, the students will develop their listening, speaking, writing and reading skills, with emphasis placed on communication. The students will also learn a variety of techniques that will help them study language effectively both in a course setting and independently, after the course ends.

Learning Outcomes

By the end of the course, students should:

- Display a degree of fluency across all skill areas in English that allows them to engage in a foundation program's academic environment with minimal difficulty:
 - Be able to participate in seminars and follow lectures
 - Be able to understand textbooks and other academic resources
 - Be able to participate in discussions and clearly express their opinions on a wide variety of general topics and on the area of their academic interest
 - Be able to deliver clear and structured presentations
 - Be able to write short structured essays which clearly convey their opinion
- Have developed a structured approach to language learning that they can utilize in their future education
- Have become accustomed to processes of self-study and individual responsibility necessary for successful language acquisition

Requirements

Students are expected to actively participate in the classes and complete all the assignments on time. This is an intensive language course, and it demands daily self-study time. Students are also expected to look into additional resources recommended by the instructor.

Academic Integrity

Bard College Berlin maintains the staunchest regard for academic integrity and expects good academic practice from students in their studies. Failing to meet the expected standards of academic integrity will be dealt with under the Code of Student Conduct, Section III Academic Misconduct. This code can be found in the Bard Student Handbook.

Policy on Late Submission of Papers

As per Student Handbook guidelines, assignments that are up to 24 hours late will be downgraded one full grade (from B+ to C+, for example). Assignments that are more than 24 hours late may be rejected for grading, particularly if the explanation offered for the delay is not satisfactory. If a late assignment is accepted for grading, it must be submitted within four weeks of the deadline and cannot receive a grade higher than C. Thereafter, you will receive a failing grade for the assignment.

Attendance

Attendance is expected at all classes. Lateness of more than 15 minutes or lack of participation in the activities are considered an absence. Students should consult the Student Handbook for regulations governing periods of illness. Bard College Berlin cannot give a passing grade for any course in which a student has missed more than 30% of classes, whether the absences are on documented medical grounds or not. In cases of absence caused by illness, students must inform their instructor and the Program Director in advance of the scheduled class. Students are expected to make up for any work missed. It is the student's responsibility to contact the instructor regarding how to make up for the missed classes. The student are expected to come prepared to the next session (copy notes, do homework, study new material).

Students are also expected to attend office hours as required. Absence from a scheduled meeting counts as an absence.

Textbook

Oxford EAP. A course in English for Academic Purposes. B1+, Edward De Chazal, Louis Rogers, Oxford University Press, 2013

Note:

The textbook will be ordered by the instructor and distributed during the first week of class.

Assessment

The course will be for letter grade and assessed through a combination of participation, assignments and tests. D is the minimum passing grade for any test or coursework. If a student receives a Failing F, an Incomplete I or a D grade in one or more courses, their record will be reviewed.

Letter Grade	Total %	Grade Point
A	93-100%	4.00
A-	90-92%	3.70
B+	87-89%	3.30
B	83-86%	3.00
B-	80-82%	2.70
C+	77-79%	2.30
C	73-76%	2.00
C-	70-72%	1.70
D	60-69%	1.00
F	Failure	0.00

Grade breakdown:

1. Class participation and homework:	25%
2. Assignments:	15%
3. Unit quizzes:	25%
4. Extensive reading:	10%
5. Final test:	25%

Explanation:

1. This is an intensive language course in a small group. Every activity will be created with every student's participation in mind. This means that the lack of one student's participation will impact the learning outcomes of the other students. Be kind to each other and participate actively in classes. This includes coming prepared to class and doing your homework. Without doing homework you may not be able to participate in some parts of the class. Students should expect homework for every class. This is different from assignments.

More than 4 absences (missing 4 sessions of 90 minutes) will affect a student's participation grade for this class.

Coming to class late impacts the learning outcomes. Regular lateness (more than 30% of classes) will affect the participation grade.

2. There will be one graded presentation and two graded writing assignments per module. Every writing assignment will be submitted twice (the first draft and the final draft), on paper. In this way students can effectively reflect on and improve their writing.
3. There will be a short quiz after each unit is completed. If a student fails a quiz (a score below 60%), they will have to retake the quiz during the office hours.
4. Students are expected to read one graded reader per month and keep a book log.
5. The final test will take place in the last week of the course and will cover the textbook and any additional materials.
6. The mid-term grade will be determined during week 7. It will consist of six unit test scores (40%), two written assignments (20%), one presentation (10%), and overall class participation during weeks 1-6 (30%). The mid-term grade will be one of the confirmation indicators for the OLive-Up program.

Schedule

Date	Main topics*	Assessment**
Week 1 (3.02. - 9.02.)	Course introduction Library trip - TBD Language resources Extensive reading - introduction Unit 1. Knowledge: <ul style="list-style-type: none"> ● Talking about experiences and aims ● Short presentations ● Word classes; word families ● Past simple vs. present perfect ● Simple and compound sentences 	
Week 2 (10.02 - 16.02) *Friday session (Feb 14) is cancelled; make-up session for Feb 14: TBD	Unit 2. Organization: <ul style="list-style-type: none"> ● Note-taking ● Understanding perspectives and expressing stance ● Adverbials ● Pronouns and determiners 	Unit 1 test
Week 3 (17.02-23.02)	Unit 3. Motivation: <ul style="list-style-type: none"> ● Giving an overview ● Sequencing ● Definitions, explanations and examples ● Prepositional phrases, relative clauses ● Evaluative and classifying adjectives ● Recognizing cohesive language 	Unit 2 test

Week 4 (24.02-1.03)	Unit 4. Nature: <ul style="list-style-type: none"> • Descriptions • Noun phrases • Numbers • Progressive forms • Using adverbials to introduce supporting information 	Unit 3 test; Writing assignment 1 (paragraph); Extensive reading check-in (1)
Week 5 (2.03.-8.03)	Unit 5. Power: <ul style="list-style-type: none"> • Reporting and summarizing • Present and past tenses: referring to research findings • Reporting verbs • Note-taking and summarizing • Affixes 	Unit 4 test; Short presentations
Week 6 (9.03-15.03)	Unit 6. Growth: <ul style="list-style-type: none"> • Using sources • Responding to opinions • Prepositions: time and quantity • Reporting structures 	Unit 5 test; Writing assignment 2 (paragraph)
Week 7 (16.03-22.03)	Unit 7. Networks: <ul style="list-style-type: none"> • Note-taking: abbreviations • Explaining and rephrasing • Complex noun phrases • Writing: introductions 	Unit 6 test; Mid-term grades
Week 8 23.03-29.03)	Unit 8. Innovation: <ul style="list-style-type: none"> • Referencing • Referring to visual information • Managing a discussion • The passive voice • Linking expressions 	Unit 7 test; Extensive reading check-in (2)
Week 9 (30.03-5.04)	Unit 9. Consumption: <ul style="list-style-type: none"> • Comparison and contrast • Venn diagrams • Comparative adjectives • Comparison essay 	Unit 8 test
Week 10 (6.04-12.04)	Individual study week - course consolidation 1: <ul style="list-style-type: none"> • Grammar and vocabulary review • Working towards the first essay • Extensive reading 	

Week 11 (13.04-19.04)	Unit 10. Crime: <ul style="list-style-type: none"> ● Evaluating evidence ● Hedging ● Modal verbs ● Argument essay ● Synonyms 	Unit 9 test Writing assignment 3 (essay); Extensive reading check-in (3)
Week 12 (20.04-26.04)	Unit 11. Energy: <ul style="list-style-type: none"> ● Problems and solutions ● Pair presentations ● <i>It</i> and <i>There</i> structures ● Wh-clauses ● Problem-solution essay 	Unit 10 test Pair presentations
Week 13 (27.04-3.05) *May 1 - Federal Holiday; make-up session TBD	Unit 12. Progress: <ul style="list-style-type: none"> ● Cause and effect ● Expressing caution ● Prepositional verbs ● Cause and effect essay 	Unit 11 test Writing assignment 4 (essay)
Week 14 (4.05 - 10.05)	Course consolidation	Unit 12 test; Final test; Extensive reading check-in (4) - graded

* Details subject to change to react to the needs of the students and ensure that all of the Academic English courses complement each other

** Exact dates will be discussed with the students and posted on Classroom