

# OLive 06

## TOEFL EXAM PREPARATION

### OLive-Plus 2019

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Course Dates: September 6 - November 10, 2019  
Schedule: Friday, 09:00 - 10:30 & 10:45 - 12:15  
Office Hours: Friday, 12:30 - 13:30

### Course Description

This course prepares students to take the TOEFL exam. It teaches them techniques and strategies to successfully navigate the demands of an international standardized English test. These include note taking skills, reading skills, and practice of how to write clearly and in a structured way under strict time restrictions. The course will include mock tests in order to replicate an exam environment.

#### Learning outcomes:

By the end of this course, students should:

- be familiar with the TOEFL exam format,
- be able to manage time efficiently,
- understand different kinds of exam questions,
- know how to structure answers,
- know exam-taking strategies ,
- be familiar with the specificity of internet-based testing,
- have improved typing speed,
- have improved skills relevant to the TOEFL exam.

### Requirements

Students are expected to actively participate in the classes and complete all the assignments on time. This is an intensive course, and it demands a lot of self-study time. Students are also encouraged to look into additional resources recommended for the exam preparation.

#### Academic Integrity

Bard College Berlin maintains the staunchest regard for academic integrity and expects good academic practice from students in their studies. Instances in which students fail to meet the expected standards of academic integrity will be dealt with under the Code of Student Conduct, Section III Academic Misconduct.

#### Attendance

Attendance at all classes is mandatory. Repeated lateness or lack of active participation are considered an absence. In cases of illness or other situations that lead to unavoidable absences, the student must

inform the instructor and Program Director in advance. Students are expected to do make up work for any such absence.

### Textbook

TBD

### Assessment

This course is for pass/fail. In order to pass the course, students will have to attend classes, participate in all classroom activities and complete all homework assignments.

## Schedule

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|-------------------------|--|
| <u>Sep 6 (1,2):</u>     | Course introduction & TOEFL overview<br>Mini-mock                              |
| <u>Sep 13 (3,4):</u>    | Mock feedback<br>Writing strategies & typing speed; Timed writing I            |
| <u>Sep 20 (5,6):</u>    | Grammar review I<br>Studying vocabulary & Reading strategies                   |
| <u>Sep 27 (7,8):</u>    | Listening strategies & note-taking I<br>Time management & timed writing II     |
| <u>Oct 4 (9, 10):</u>   | Grammar review II<br>Speaking strategies & note-taking II; speaking assignment |
| <u>Oct 11 (11, 12):</u> | Grammar review III & speaking assignment feedback<br>Timed writing III         |
| <u>Oct 18 (13, 14):</u> | Skills review  |
| <u>Oct 25 (15, 16):</u> | Mock test  |
| <u>Nov 1:</u>           | Individual Study Week 1 (no classes)   |
| <u>Nov 8 (17, 18):</u>  | Mock test feedback<br>Final revision   |