

Bard

Office of Development and Alumni/ae Affairs Office of Institutional Support

Grant Award or Pledge Notification

To be completed by Program Investigator, Project Director, or Faculty Grant Officer and submitted to the Office of Institutional Support as soon as notification of a grant award is received. Please attach all correspondence, award letters, contracts, envelopes when submitting this form. If not already done, forward a copy of the original proposal to the Office of Institutional Support for filing.

Grant Recipient or Department

Date

Project Director

Phone

Email

Donor Information

Foundation/Corporation/Organization Name

Foundation Contact Person

Address

Phone

Email

Website

Foundation wishes this gift to be anonymous

Bard

Grant Details

Amount Awarded: \$ _____

Choose one: New Pledge Payment on Existing Pledge One-time Payment in Full

Grant Number (if applicable):

What Will the Grant Be Used for?

\$ _____
Amount Requested (if applicable)

\$ _____
Payment Received at Time of Award

Grant Start Date

Grant End Date

Report Due Dates

Additional Details

Return to:

Bard College Office of Institutional Support
Anne Cox Chambers Alumni/ae Center
PO Box 5000
Annandale-on-Hudson, NY 12504-5000

Questions? Questions about funds should be directed to the Gift Recorder at 845-758-7861 or giftrecorder@bard.edu. Questions relating to grant guidelines or reporting requirements should be directed to the office of Institutional Support at 845-758-7435 or jjeffries@bard.edu.

To Be Filled Out By Gift Recorder

Banner ID

Banner Designation Code

Notes