



## 2026 Accounts Payable Schedule

Check request forms that are received by the deadline will be processed by Accounts Payable on the processing date. Requests that are missing information (e.g., account numbers, supporting documentation, vendor details) and requests that are unclear or difficult to read will be held until all information is provided or returned to the submitter.

Rev. 10/27/2025

Check Request Deadline	Check Printing Date
Tuesday, December 23, 2025	Friday, January 9, 2026
Friday, January 16, 2026	Friday, January 23, 2026
Friday, January 30, 2026	Friday, February 6, 2026
Friday, February 13, 2026	Friday, February 20, 2026
Friday, February 27, 2026	Friday, March 6, 2026
Friday, March 13, 2026	Friday, March 20, 2026
Friday, March 27, 2026	Friday, April 3, 2026
Friday, April 10, 2026	Friday, April 17, 2026
Friday, April 24, 2026	Friday, May 1, 2026
Friday, May 8, 2026	Friday, May 15, 2026
Friday, May 22, 2026	Friday, May 29, 2026
Friday, June 5, 2026	Friday, June 12, 2026
Friday, June 19, 2026	Friday, June 26, 2026
Thursday, July 2, 2026	Friday, July 10, 2026
Friday, July 17, 2026	Friday, July 24, 2026
Friday, July 31, 2026	Friday, August 7, 2026
Friday, August 14, 2026	Friday, August 21, 2026
Friday, August 28, 2026	Friday, September 4, 2026
Friday, September 11, 2026	Friday, September 18, 2026
Friday, September 25, 2026	Friday, October 2, 2026
Friday, October 9, 2026	Friday, October 16, 2026
Friday, October 23, 2026	Friday, October 30, 2026
Friday, November 6, 2026	Friday, November 13, 2026
Wednesday, November 18, 2026	Tuesday, November 24, 2026
Friday, December 4, 2026	Friday, December 11, 2026
Wednesday, December 16, 2026	Tuesday, December 23, 2025
Monday, January 4, 2027	Friday, January 8, 2027

For questions regarding check processing, please contact the Business Office at [zigner@bard.edu](mailto:zigner@bard.edu).

For check status inquiries, please contact the Business Office at [budget@bard.edu](mailto:budget@bard.edu).