

# FA 188 THE ART OF MAKING VIDEOS

Seminar Leader: Janina Schabig  
Preferred Pronouns: They/ Them  
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Office Hours: After class & by appointment  
Course Times: Mondays, 14.00 – 17.15



## Course Description

This beginners' introduction course teaches the foundations of video making. You will be introduced to professional audio and video equipment throughout the semester. In hands-on workshops you will learn all about your camera and how to use its manual settings, how to record and design your own sound as well as how to edit in Adobe Premiere. We will explore feature films, documentaries, experimental films as well as video art and vlogging to examine a range of creative shooting styles. We will use what we examine as inspiration for shooting exercises where we will work individually as well as in small groups to create a body of work ranging from short sound pieces to full videos. The goal of this course is to give you an understanding of the various creative choices within the art of making videos and the technical knowledge to help realize your visions.

## Requirements

Students are expected to:

- Turn off phones during class time.
- Actively participate in class discussions.
- Allocate adequate time to rent out and return all BCB equipment in time and good condition.
- Respond to emails from Professor in a timely manner.
- Remove all materials, and / or any personal belongings before the end of the semester. Failure to remove materials or return spaces clean and empty may result in final grade penalization. Donating unrequested materials is not permitted and will still be considered student property, expected to be removed by your final deadline. Please contact Studio Arts Manager Joon Park for more information on the Factory Facilities: [j.park@berlin.bard.edu](mailto:j.park@berlin.bard.edu)
- Inform Professor at the beginning of the semester if photos or videos of student's identity, artwork, works in progress are NOT to be taken and / or used for Bard College Berlin.

### Academic Integrity

Bard College Berlin maintains the staunchest regard for academic integrity and expects good academic practice from students in their studies. Instances in which students fail to meet the expected standards of academic integrity will be dealt with under the Code of Student Conduct, Section 14.3 (Academic Misconduct) in the Student Handbook.

### Attendance

- Attendance of ALL classes is expected.
- More than one unexcused absence (that is, absence from one three-hour session) will significantly affect the participation grade for the course.
- Arriving late will be noted and after two late arrivals, the participation grade will be affected.
- Students are also expected to attend all off-campus classes punctually, from start to finish. If there is a scheduling/ travel conflict, Professor must be informed well in advance.

Please note that Bard College Berlin does not offer credit for any course in which a student has missed more than 30% of classes, regardless of the reasons for the absences, whether excused or unexcused. The full Bard College Berlin attendance policy can be found in the Student Handbook, Section 2.8.

### SPECIAL CONSIDERATIONS FOR SPRING 2021:

This class will be held in person on campus, however for the health and safety of the BCB community all students and instructors must refrain from in-person attendance if they are feeling ill with Covid related symptoms. A reasonable effort will be made to offer alternatives to in-person attendance where needed. Students need to inform the instructor asap and well ahead of class time to possibly join remotely, otherwise asynchronous options will be offered.

## Assessment

All assignments need to be exported as an mp.4 with H.264 codec, at a maximum of 1920x1080 pixels.

All assignments are due via google drive on the Mondays noted below by 8am in the morning.

### **Assignment # 1 (60 seconds) due on February 15th**

Short shooting and editing exercise # 1

### **Assignment # 2 (60 seconds) due on February 22nd**

Short shooting and editing exercise # 2

### **Assignment # 3 (1-3 minutes) due on March 15th**

Non-synchronized sound video

### **Assignment # 4 (1-3 minutes) due on April 12th**

Synchronized sound video

### **Final Assignment (3-5 minutes) due on April 26th, May 3rd and May 10th**

Full video production in 3 stages: planning, rough cut and final cut (team work possible).

### **Presentation (10 minutes) due dates tba in class**

Short presentation of a film/ filmmaker or video/ video creator of your choice to the class.

In addition to the assignments and presentation there will be a short tech quiz on March 1st. Detailed information about all projects will be given in class. All necessary technical equipment - camera, sound and lighting gear - will be provided.

## Policy on Late Submission of Artworks / Presentations

Assignments that are up to 24 hours late will be downgraded one full grade (Example: B+ becomes C+).

The Professor is not obliged to accept assignments that are more than 24 hours late. Where a

Professor agrees to accept a late assignment, it must be submitted within four weeks of the deadline.

Thereafter, the student will receive a failing grade for the assignment.

## **Grade Breakdown**

5%	Quiz
5%	Presentation
5%	Assignment # 1
5%	Assignment # 2
10%	Assignment # 3
10%	Assignment # 4
20%	Final Assignment
40%	Attendance & Participation (20% until midterm)

## Schedule

Week 1 Feb, 1st	<ul style="list-style-type: none"> <li>● Introduction</li> </ul>
Week 2 Feb, 8th	<ul style="list-style-type: none"> <li>● Setting your cameras exposure with shutter speed, aperture and ISO</li> <li>● Editing and exporting</li> </ul> <p><b>Homework: Assignment # 1</b></p>
Week 3 Feb, 15th	<ul style="list-style-type: none"> <li>● Screening and discussing Assignment # 1</li> <li>● Camera exposure recap</li> <li>● Composing your images through framing, movement and stabilization</li> </ul> <p><b>Homework: Assignment # 2</b></p>
Week 4 Feb, 22nd	<ul style="list-style-type: none"> <li>● Presentation # 1 &amp; 2</li> <li>● Screening and discussing Assignment # 2</li> <li>● Time for questions and to review your camera knowledge for quiz next week</li> </ul>
Week 5 Mar, 1st	<ul style="list-style-type: none"> <li>● Quiz</li> <li>● Recording and editing non-synchronized sound</li> </ul> <p><b>Homework: Assignment # 3</b></p>
	<i>Federal Holiday: Monday, March 8<sup>th</sup></i>
Week 6 Mar, 15th	<ul style="list-style-type: none"> <li>● Presentation # 3 &amp; 4</li> <li>● Screening and discussing Assignment # 3</li> <li>● Time for questions and to dive deeper into shooting, recording, editing</li> </ul>
Week 7 Mar, 22nd	<ul style="list-style-type: none"> <li>● Recording and editing synchronized sound</li> <li>● Working with outdoor and indoor lighting</li> </ul> <p><b>Homework: Assignment # 4</b></p>

	Spring Break: Monday, March 29 <sup>th</sup> – April 5 <sup>th</sup> . Federal Holiday: Monday, April 5 <sup>th</sup>
Week 8 Apr, 12th	<ul style="list-style-type: none"> <li>● Presentation # 5 &amp; 6</li> <li>● Screening and discussing Assignment # 4</li> <li>● Time for questions and more subjects of interest (colors, transitions, effects, etc.)</li> </ul>
Week 9 Apr, 19th	<ul style="list-style-type: none"> <li>● Special Guest</li> <li>● Discussing our final assignment</li> </ul> <p>Homework: Final Assignment: Planning</p>
Week 10 Apr, 26th	<ul style="list-style-type: none"> <li>● Presenting and discussing your shooting plans: logline, moodboard, shotlist, etc.</li> <li>● Collective ideas for potential class website</li> </ul> <p>Homework: Final Assignment # 5: Rough cut</p>
Week 11, May, 3rd	<ul style="list-style-type: none"> <li>● Presentation # 7 &amp; 8</li> <li>● Screening and discussing your rough cuts</li> <li>● Exporting and uploading to YouTube for our class website</li> </ul> <p>Homework: Final Assignment # 5: Final cut</p>
Week 12 May, 10th	<ul style="list-style-type: none"> <li>● Screening and critique for your final cuts</li> <li>● Evaluating and reflecting on our class</li> </ul>
Week 13 May, 17th	<ul style="list-style-type: none"> <li>● Completion Week. Reserved for make-up class time.</li> </ul>

\* The syllabus is subject to change. Possible changes will be discussed in class. The most recent, updated syllabus and other class materials are always available in our Google Classroom.

## Facility Guidelines:

“The Factory” – Eichenstrasse 43

### The Factory Policy Agreement

- 1) “The Factory” at BCB (Eichenstrasse 43) has space and facilities available to BCB students with an academic purpose for using the building. Mandatory in-class orientations are required to retain chip access to the Factory. Chip access to The Factory is from 7am to 10pm everyday during the semester. At 10pm students will be asked to leave the building by BCB security personnel.
- 2) Students agree to only use the common spaces that are available for their needs, and must respect private spaces that are off-limits. For requesting to reserve the dance / theater space and / or Seminar Room 6, please fill out the online [Factory Reservation Form](#). The Factory Staff will get back to you within two weekdays. (Monday - Friday).
- 3) No smoking is allowed anywhere inside the building. There are to be no projects using open flames (such as candles, torches, lanterns, fireworks, etc.) inside any part of the building.
- 4) Fire exits and lanes must be kept clear of any obstructions.
- 5) Spray painting and handling of any hazardous (chemical or combustible) material is not allowed inside the building. Contact the Studio Arts Manager concerning working with these materials. All work surfaces (indoor and outdoor) must be properly protected with a drop cloth or a packing paper provided by the workshop.
- 6) No sandals, flip-flops, or bare feet will be allowed inside the workshop and studio 6.
- 7) Students must make sure all lights are turned off and doors are closed when leaving the building. No windows or doors are to be left opened or cracked. All electrical items must be unplugged when not in use.
- 8) If BCB workshop tools must be borrowed for a purpose outside of the building, please contact The Studio Arts Manager (by appointment).
- 9) There are to be no architectural changes to studios or any areas inside or outside of the building without first speaking with the Studio Arts Manager.
- 10) During completion week, any space used by a student must be returned empty with clean walls and floors. All garbage must be bagged (or boxed) and properly disposed of. Final grades may be penalized and / or fines imposed if items are left (or renovations unfinished) by the inspection deadline.
- 11) Contact Studio Arts Manager directly with any questions: [j.park@berlin.bard.edu](mailto:j.park@berlin.bard.edu)

## AV Facilities – Eichenstrasse 43 (upstairs)

- 1) BCB's AV Room provides a limited quantity of AV (audio/ visual) equipment to support Admin, Faculty as well as those students enrolled in arts classes that require specific items. AV facilities do not include any black and white or color printing services for students.
- 2) The opening times may change every semester to adapt to specific course times. Once these times are established they will stay consistent throughout the semester, with possible exceptions. The AV Room is closed on weekends and during official BCB holidays.
- 3) All items checked out are due back during AV hours the following day, unless other arrangements have been made in advance directly with AV Staff.
- 4) Items to be reserved on a specific date should be requested at least one week in advance. Without reservation, availability is limited to a first-come, first-serve basis.
- 5) The AV Staff may exclude students from borrowing items at any time, if the student:
  - failed to return items in time
  - failed to return items in person (pick up and/ or return by friends is not possible)
  - returned items with missing pieces
  - returned items damaged or in poor shape
- 6) AV equipment will be given out only to those students responsible for organizing, picking up as well as returning their items IN GOOD CONDITION AND IN PERSON. No exceptions.
- 7) All items returned late, regardless of patron's position at BCB, will be subject to a 1 Euro fine, per day.
- 8) Any item returned without accessories (such as cables, SD card, batteries, tripod head, lens cap, etc) will be subject to a 1 Euro fine, per day (the same as late returns).
- 9) Any items missing will be subject to patron reimbursement for its value (or under special circumstances, replacement, at the discretion of AV Staff). Any items damaged or malfunctioning are expected to be reported to Staff upon check-in.
- 10) Please only use the AV email to inquire about equipment or policy, as well as to reserve (av@berlin.bard.edu). Do not contact AV Staff through their personal emails.

Photo Darkroom Facilities – Platanenstrasse 98 (downstairs)

Photo Studio 7 - Eichenstrasse 43 (downstairs)

Computer Pool and Media Lab – Kuckhoffstrasse 24 (first floor)

\*\* Guidelines to be offered during orientations.