

Application Process

There are two deadlines annually: March 1st and September 1st. Please make sure to plan accordingly and apply as soon as possible to receive a decision in time for the start of your program or project. Final decisions will be announced at the latest three weeks after the deadline dates. The funds will be available two months after the deadline dates.

Application Documents:

- Online Application Form
- One faculty recommendation (emailed to program contact Sabrina Jaromin at s.jaromin@berlin.bard.edu)
- Academic Transcript
- Documents/confirmations for funding purpose (program admission letters, payment requests, proof of additional funding if needed)

How to apply:

1. Fill out [Online application form for Gillespie Fund](#)
2. Upload BCB transcript and supporting documents to coherently present the request. (Study abroad offer, program admission offer, payment requests etc.)
3. Ask the recommendation letter to be emailed to program contact Sabrina Jaromin at s.jaromin@berlin.bard.edu
4. After submitting the online application form, you may be contacted regarding additional questions or asked for additional documentation.
5. Your application will be reviewed by the Gillespie Scholarship Fund committee and the decision will be communicated to you via email. In case of a positive decision, applicants will receive information about the amount of funding granted and the procedure for receiving the grant depending on the request.
6. Applicants are expected to compile a report at the end of the year/program.

Decisions will take into account:

- The quality of prior academic work
- Achievements and contributions to the college and the greater community
- The nature of the proposed activity and its value for the applicant's academic, professional, and personal advancement
- If applicable proof of additional funding sources

Contact

Questions and additional documents can be directed to Sabrina Jaromin at s.jaromin@berlin.bard.edu