

Bard Clemente Course in the Humanities

Sample Budget

Description	Expenses
Course Director	\$15,000
Faculty (five faculty at \$3,000 each)	\$15,000
Classroom Rental	\$1,500
Materials/Supplies—Administrative (student recruitment, flyers, application material, publicity, photocopies)	\$1,000
Honoraria for Guest Lecturers (\$200 x 5)	\$1,200
Materials/Supplies—Classes (books, photocopied readers, notebooks, photocopies of student papers for evaluation, photocopies of syllabi)	\$7,300
Refreshments	\$1,300
Postage, Phone, Fax	\$200
Childcare	\$4,000
Student Transportation	\$1,500
Total Program Costs	\$48,000

*This is a standard budget for one course, and does not include any grant writing, fundraising, etc.
This would be the budget for a traditional host organization that provides all the funding for the course.*