

OFF-CAMPUS HOUSING REQUEST FORM

Bard College Berlin requires all non-moderated B.A. (all first & second year) and Academy Year students to live on campus. We believe this policy fosters stronger community bonds and a living environment where academic productivity is supported. This requirement refers to our institutional mission statement of being a residential liberal arts college. In certain cases, however, Bard College Berlin may grant non-moderated students permission to live off-campus. Students who choose this option are fully responsible for finding their own accommodation in Berlin and covering their own living expenses. Bard College Berlin does not offer any assistance in locating apartments or rooms, nor are living stipends granted.

Bard College Berlin will review off-campus living requests promptly and inform students whether their request has been granted within 10 working days of the final deadline. The final deadline for receipt of all off-campus housing requests is **June 15**.

Requests received after this date cannot be considered. All students who do not submit a request by the deadline with the Director of Housing and Residential Life will be assigned a place in one of the residence halls and charged the composite on-campus fee. Students subsequently wishing to move off campus for the spring semester must submit an off-campus housing request to the Director of Housing and Residential Life by **December 1**.

Please let us know why you wish to move off-campus:

Date

Full Name

Signature